

Job Title: Director of High School Youth
Church: Covenant Presbyterian Church, Charlotte, NC

Division: Education
Reports to: Associate Minister of Christian Education and Spiritual Formation

General Summary

The Director of High School Youth (the Director) is a full-time, non-ordained position responsible for nurturing the Christian faith of Covenant high school youth through healthy, supportive and challenging relationships, and through the development and implementation of Christian-based activities and programs.

Responsibilities

The Director is responsible for the overall coordination and administration of the Covenant high school youth programs and will work in close partnership with adult church leaders, volunteers, the Director of Middle School Youth and the Associate Minister of Christian Education and Spiritual Formation. More specifically, the Director's responsibilities are to:

- Help determine vision and plans for high school youth programs which include spiritual disciplines that encourage a personal relationship with Jesus Christ
- Build one-on-one relationships with the high school students, establishing trust, and nurturing their faith
- Help support, nurture and minister to the high school youth's families
- Grow in participation of youth programs
- Provide leadership, build relationships, conduct training, and offer spiritual support to adult leaders and volunteers
- Plan, prepare and lead mission trips, Youth Sunday, Senior Sunday and other events
- Coordinate curriculum selection, and actively participate in on-going programs for Sunday school, youth fellowship and Covenant Connection
- Develop and coordinate weekday and weekend activities in alignment with Covenant's vision and values, and attend off-campus youth activities
- Coordinate, plan and help lead high school summer activities
- Coordinate and lead high school bible studies and other small groups
- Attend events of Covenant youth, as feasible, such as recitals, sporting events, plays, etc.
- Help integrate new Covenant families with high school youth
- Assist high school youth with their transition into college years
- Handle all administrative duties as appropriate (phone calls, emails, social media, meetings, written communication, etc.)
- Encourage and provide opportunities for youth participation in worship
- Provide leadership development opportunities for youth
- Serve as a thought leader and key member of the Education Ministry leadership team
- Must strictly abide by and enforce Covenant's Child Protection Policy

It is not intended that these enumerated responsibilities include all details of the functions inherent in this position, nor does it give exclusive title to every function described. The position incumbent will perform other duties as required or directed, or as warranted by specific situations.

Competencies, Experiences, Education

- Bachelor's degree required (Master's degree in Christian Education a plus)
- Deep personal faith in Jesus Christ and the ability and willingness to articulate that faith to others required
- Comfort participating and worshipping a Presbyterian (PCUSA) congregation required
- Experience working with youth required
- Strong interpersonal, communication and listening skills required
- Ability to connect with young people and their families required
- Willingness to work flexible schedules, including nights and weekends required
- Organized, resourceful and dependable required
- Strong work ethic required
- Willingness to support the mission of the Covenant congregation as described in its mission statement (below) required
- Experience navigating a large organization desired
- Basic working knowledge of Microsoft Office products desired
- Financial literacy and budgeting experience desired

Contact Information

Email contact: jobs@covenantpresby.org

Church address: 1000 E. Morehead Street
Charlotte, NC 28204

Website: www.covenantpresby.org

"Covenant Presbyterian is a dynamic Christian community that gladly invites all people into a transformational experience of faith; boldly proclaims the gospel, bravely works toward a whole and just world and passionately nurtures discipleship."

Our location, on the edge of downtown and embedded in a historic neighborhood, provides ample opportunity to serve people from many walks of life. Our steeple graces the skyline of Charlotte, reminding us and our neighbors we are loved by God and called to share that love. Our main entrance, open to all, bears the words, "To the Greater Glory of God" reminding us why we are here.

The breadth and scope of our church can be seen on our website, which includes newsletters, sermons, bulletins, the operating budget, and program information.